

PETHAM PARISH COUNCIL
MINUTES OF THE MEETING HELD ON THURSDAY
10TH JANUARY 2019

In attendance were Cllrs Mrs Spratt, Clark, Mrs Obry, Mrs Knox.

1. Apologies for Absence

Apologies were received from Cllrs Patrick, Mrs Sewell and the Parish Clerk. Also absent was Cllr Warden

2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register

There were no declarations of interest

3. To approve the Minutes of the last Meetings and Matters Arising

The minutes of the meeting held on 13th December 2018 were approved and signed by the Chairman as a true and correct record.

Item 3 possible Breach of Planning: As instructed, the Clerk has written to Enforcement stating that the Parish Council supports the action of the member in reporting the issues.

As part of the boundary fence of the garden has now been moved into the paddock, the Clerk to also follow this up reminding Enforcement that this is not part of the granted application and had been withdrawn by the applicant.

4. Financial Matters

(i) The following invoices were approved for payment

Scottish & Southern Electric	£ 53.90	St Light Energy – December
HMRC	£ 78.40	PAYE
Parish Clerk	£ 30.95	Expenses & Stationery

(ii) GDPR

(iii) New Contract with McCabe Ford Williams

Members agreed and signed the new contract from McCabe Ford Williams for the operation of staff PAYE

(iv) Transfer of Funds

It was proposed and seconded that £2000.00 be transferred from the Business Reserve account to the Village Assets account. On being put the motion was carried.

The Chairman and a member then signed the letter of Authorisation to the bank.

(v) To consider recording of first set of accounts for Kenfield Cricket Ground

The Clerk asked for this to be on the agenda as she was uncertain as to how to record payments made before the transfer of the remaining funds to the Parish Council bank account as this would show a discrepancy in the accounts of £2152.71.

It was suggested that we show receipt of £3847.47 with a note to explain that the £6000.00 was initially deposited in a private account during which payments of £2152.71 were made for works to the pavilion – and to record this separately from the general accounts.

During discussion the meeting was informed that there are three new items of spending coming up.

- One for £1000.00 for new blades to the mower – these yet to be purchased.
- Three new trees to replace the saplings lost by storm along the road boundary, also a Horse Chestnut to replace the old one cut down last year due to damage by storm and disease.
- To carry on work to the pavilion.

These works were approved

It was agreed that Cllr Warden oversee the works at the cricket ground for the next three months.

(vi) Draft Level of Reserves and Payment Sheet

Members approved the Payments Sheets and Draft Level of Reserves as at 1st January 2019

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Draft Level of Reserves as at 1st January 2019

Balance B/Fwd 01.04.18		23655.30
Income Received to Date		
Precept & Council Tax Support Grant	13034.72	
Concurrent Functions Funding	3005.85	
Street Lighting Grant	1350.00	
Transparency Fund Grant	1417.00	
Bus Res Account Interest	19.24	
Village Assets Account Interest	7.51	
Funding for Kenfield Ground	3847.47	
Total	22681.79	
		46337.09
Less expenditure to date		13410.45
Balance		32926.64
NatWest Current Account sheet 355		50.00
NatWest Reserve Account sheet 218		22907.07
NatWest Village Assets Replacement Fund sheet 140		9969.57
Total at 1st January 2019		32926.64

5. Planning Matters

- (i) 18/02519 4, Chequers Cottages, Stone Street, Petham
Proposed first floor side extension. No objection

6. Planning Decisions Granted by CCC

There were no planning application decisions notified this month

7. Recreation Ground

This item was deferred.

8. Highway Issues

As Cllr Patrick was not in attendance this item was deferred.

9. Correspondence, Publications and urgent matters of importance

- CCC Review of Parish Litter and Dog Bins
The City Council has supplied maps of each Parish showing where they believe litter and dog bins are placed, following perusal by members the map was found to be correct. However it was noted that there was no map for Garlinge Green on which there is a dog bin.
- Garden Waste Bins
Members were disappointed that the City Council has chosen to abandon the collection of garden waste bins – not only over the Christmas period but right through to March 2019. The Clerk to report members’ disapproval of this.
- Copy of Clerks & Councils Direct

10. Next meeting is scheduled as 14th February 2019 7.30pm

The meeting closed at 8.15pm

Signed.....Date.....