

PETHAM PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 11TH APRIL 2019

In attendance were Cllrs Mrs Spratt, Warden, Patrick and the Parish Clerk

1. **Apologies for Absence** Apologies received from Cllrs Clark and Mrs Knox. Also absent were Cllrs Mrs Obry and Mrs Sewell

2. **Declarations of Interest** Cllrs Spratt and Warden declared a non-pecuniary interest in item 4i

3. **To approve the Minutes of the last Meetings and Matters Arising**

The minutes of the meeting held on 24th March were approved and signed by the Chairman as a true and correct record.

Item 5ii Planning Application: A copy of our letter of concern regarding a particular planning application was sent to our City Councillor who responded that the key consideration in this instance would be the one relating to 'New Homes in the Countryside'. The Clerk stated that she had already included this in the letter of objection

Item 7 Recreation Ground: The Clerk has once again communicated with Serco for a quotation to clean the play equipment and advice on the most suitable and legal product that can be used to clean algae, but unfortunately there has not been any response.

Item 8 Trees: The clerk spoke generally with the Highways Steward about trees on private land overhanging the highway and appeared to be dead or dying. Highways can follow this up.

4. **Financial Matters**

(i) The following payments were approved:

| | | |
|------------------------------|----------|-------------------------------|
| Scottish & Southern Electric | £ 55.64 | St Light Energy –March |
| Petham Village Hall | £ 114.00 | Annual Rent |
| HMRC | £ 75.20 | PAYE |
| Parish Clerk | £ 24.71 | Expenses & Stationery – March |

(ii) Kenfield Cricket Ground. There is nothing to report as the next stage of refurbishment of the pavilion requires at least two people.

(iii) To confirm end of year P60. The Clerk explained that there is a small discrepancy between the P60 calculations and the End of Year figures, due to an overpayment of tax by 20pence, whilst the salary figure shows an underpayment of four pence. The Clerk has spoken with the Accountant who will amend the tax issue during the new financial year.

(iv) To consider re-joining Action with Communities in Rural Kent
 Following discussion, members agreed not to take out membership at this time.

(v) Members approved the Payment Sheet and Draft Level of Reserves as follows:

| Draft Level of Reserves as at 1st April 2019 | |
|--|-----------------|
| Balance B/Fwd 01.04.18 | 23655.30 |
| Income Received to Date | |
| Precept & Council Tax Support Grant | 13034.72 |
| Concurrent Functions Funding | 3005.85 |
| Street Lighting Grant | 1350.00 |
| Transparency Fund Grant | 1417.00 |
| Bus Res Account Interest | 29.09 |
| Village Assets Account Interest | 13.09 |
| Funding for Kenfield Ground | 3847.47 |
| Total | 22697.22 |
| | 46352.52 |
| Less expenditure to date | 15777.11 |
| Balance | 30575.41 |
| NatWest Current Account sheet 358 | 50.00 |
| NatWest Reserve Account sheet 221 | 18550.26 |
| NatWest Village Assets Replacement Fund sheet 143 | 11975.15 |
| Total at 1st April 2019 | 30575.41 |

(vi) Improving Air Quality in Canterbury. This was deferred to the May meeting

(vii) To consider draft 2018-19 End of Year Accounts and to appoint Internal Auditor.

The Clerk took members through the end of year accounts and following discussion, it was proposed and seconded to approve the End of Year accounts subject to the accuracy of Landscape Services payment.. The Annual Return and other papers to conclude the full end of the financial year accounts will be available at the next meeting.

It was agreed to appoint our usual Internal Auditor.

5. Planning Matters

(i) 19/00450/FUL 1, Waddenhall Farm Barn, Wadden Hall, Petham

Proposed single-storey rear extension with porch to side following demolition of existing conservatory.

(ii) 19/00446 Court Lodge Farm, Church Lane, Petham

Proposed boundary fence with pedestrian gate.

(iii) 19/00507 Court Lodge, Church Lane, Petham

Proposed single-storey outbuilding to accommodate a new swimming pool along with a covered link to an existing outbuilding to be used as changing accommodation

(iv) 19/00508LB Court Lodge Church Lane, Petham

Application for listed building consent to external alterations to include a swimming pool and pool cover with a covered link to an existing outbuilding to be used for changing accommodation.

6. Planning Decisions

(i) 19/00311LB Sappington Court, Garlinge Green Road, Garlinge Greem, Petham

Proposed addition of roof window to rear ground floor cat slide roof. Granted by CCC.

7. Recreation Ground – Members noted Serco Inspection Reports all of which were all clear

8. Highway Issues - Trees

9. Forthcoming Elections

The Clerk advised that as far as Petham is concerned there will not be an election in the Parish as there were insufficient candidates for the seven councilor positions. A notice of the outcome of the Uncontested Election has been posted on the notice boards and website. The Clerk then explained that all the current members remain as Councillors until 7th May 2019 and the new Council takes office on the 8th May 2019. Prior to any business taking place all Councillors must sign the Declaration of Acceptance of Office in the presence of the Proper Officer.

10. Correspondence, Publications and urgent matters of importance

- The Clerk to follow up the issue of the unkempt piece of land in Ashton Villas with the body responsible for CCC housing.
- A letter to be sent to a resident in Town Road regarding the parking of vehicles on double yellow lines as this completely obstructs the view for oncoming vehicles.

11. Confirmed date of the Annual Parish Council Meeting as 9th May 6pm and the Annual Parish Meeting at 7.30pm

The meeting closed at 9,50pm

Signed.....Date.....