

PETHAM PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 19th APRIL 2018

In attendance were Cllrs Mrs Spratt, Norman, Mrs Obry, Warden Mrs Knox and the Parish Clerk
Apologies received from Cllrs Patrick and Mrs Sewell.

1. Declarations of Interest and any Update to Disclosable Pecuniary Interests Register

Cllr Mrs Spratt declared an interest in item 3i payments – village hall rent and travel expenses.

2. To approve the Minutes of the last Meeting and Matters Arising

The minutes of the meeting held on 22nd March were approved and signed by the Chairman as a true and correct record.

Item 4ii Cricket Ground: Having reported that the PC is taking responsibility of Kenfield Cricket Ground, the insurance company advise that Public Liability is covered by our existing policy providing that the work/workers is carried out voluntarily by a Parish Councillor on behalf of and with the consent of the PC. This includes the. maintenance of fences, trees, hedges etc, as stipulated in the licence. The mowing however is slightly different and is also/only covered if the contractor, (voluntary Parish Councillor), the work and equipment (Mower) is agreed and acceptable to, and is carried out on behalf of the Parish Council. It is possible that a risk assessment is required.

If the mowing is on behalf of the Cricket Club then it is their responsibility. If outside contractors are used – their insurance is responsible.

All equipment and anything else left on the premises must be listed. This will be valued and added to our policy and may incur extra finance).

Pavilion: Need size, structure, value and if an asset of the PC. If not an asset this point needs to be clarified.

The licence, to comply with our standing orders must be signed by two members, and the bank account should be in the name of Petham Parish Council – Kenfield Cricket Ground Account. With at least two signatories which must be PC members.

The above matters to be further discussed with our insurers and reconsidered at the next meeting. A notice to be placed in the Village News explaining that the PC is in the process of taking over responsibility of Kenfield Cricket Ground and inviting village events to use the ground.

3. Financial Matters

(i) Members approved the following invoices for payment

Scottish & Southern Electric	£	TBA	St Light Energy – DD
Petham Village Hall	£	90.00	Village Hall Rent
CPRE	£	36.00	Annual Subscription
C. Coleman	£	80.00	Gritting
L. Spratt	£	9.90	Travel Expenses
HMRC	£	78.60	PAYE - April
Parish Clerk	£	15.14	Stationery & Expenses

(ii) Members noted receipt of £1417.00 transparency funding for office equipment and website,

(iii) Members also noted receipt of the Council Tax Support Grant and precept in the sum of £13034.72

(iv) Defibrillator: The clerk has reported the purchase of a defibrillator to the insurance company who advise that it is covered up to a value of £5000.00 at no extra cost.

(v) Street Lights: The clerk received an email from Streetlights energy supplier requesting a copy of our UMSO certificate but also enclosing a draft letter to our current suppliers – implying that they would be taking over our energy supply. As we haven't reached that stage yet the clerk to ask Streetlights for clarification.

(vi) To consider new regulations on GDPR: The Chairman advised that providing we are able to show that we are working towards the new GDPR Regulations, that would be acceptable at this stage, however it was agreed that we need to take further advice in order to progress

(vii) End of Year Accounts: Members approved the draft End of Year Accounts and appointed The Parish Council's regular Internal Auditor to oversee the accounts.

(viii) P60 Form: Members noted and agreed the tax element of the 2017-18 end of year P60 form

4. Planning Matters

- (i) 18/00291 Marble Barn, Church Lane, Petham.

Proposed single-storey detached garage together with external alterations including insertion of doors and windows and erection of wall to existing garage.

Due to the amount of time and consideration and care given to the original planning application for conversion of the barn to residential, members find it astonishing that the current application is being considered. It was agreed that the Planning Authority should uphold the original terms and conditions of the conversion of the barn. Which consistently state, to ensure protection of the setting of the building which is of special architectural and historic character.

5. Planning Decisions Granted by CCC

- (i) 18/00125 Yew Tree Farm, Stone Street, Petham

Retrospective application for single-storey storage and workshop building together with siting of portacabin and hard surfacing and gates.

- (ii) 18/00368 The Bungalow, Kenfield Hall Farm, Kenfield Road, Petham

TPO np 2 1958 Group of Norwegian Maples, T1 and T2 fell, T3 remove branch and deadwood, T4 and T5 remove deadwood

6 Recreation Ground

- Members noted the Serco inspection reports one of which referred to the damaged hinge on the fencing gate, however, this has already been corrected.
- A member to arrange for a contractor to re-attach the rope on the multiplay equipment.
- Members agreed not to accept Landscape Services quotation for mowing inside the fenced area around the play equipment.

7. Highways – results of speed monitoring along the B2068, Stone Street, Petham

Based on the Kent Highways results of speed monitoring along Stone Street which were most unclear, a member has calculated them as follows:

ONE WAY TRAFFIC FLOW

PER DAY, 2,636 VEHICLES, 4.1% OVER 55MPH 108 VEHICLES.

PER WEEK, 18,452 VEHICLES, 4.1% OVER 55MPH 756 VEHICLES.

PER ANNUM, 962,127 VEHICLES, 4.1% OVER 55MPH 39,447 VEHICLES.

NORTH AND SOUTH BOUND COMBINED.

PER DAY, 5,272 VEHICLES, 4.1% OVER 55MPH 216 VEHICLES.

PER WEEK, 36,904 VEHICLES, 4.1% OVER 55MPH 1512 VEHICLES.

PER ANNUM, 1,924,254 VEHICLES. 4.1% OVER 55MPH 78,894 VEHICLES.

As Kent Highways seems to think these speeds are acceptable! It was considered that the next step should be to get the opinion of the whole village, it was therefore agreed that an article be placed in the Village News.

8. Correspondence, publications and other matters of importance

- As vehicles are now turning where the road forks on the corner of the Green at Garlinge Green, the clerk to contact CCC to request a further bollard to be placed.
- Two members signed the new recreation licence
- Following receipt of a PCC letter it was agreed that a number of questions should be asked.

9. Confirmed the date of the Annual Parish Council Meeting as 17th May at 6pm followed a 7.30pm by the Annual Parish Meeting

Signed.....Date.....