

PETHAM PARISH COUNCIL

MINUTES OF THE MEETING HELD ON

14TH SEPTEMBER 2017 7.30PM

In attendance were Cllrs Mrs Spratt, Clark, Warden. Patrick. Mrs Knox, Mrs Sewell and the Clerk

1. Apologies for Absence.

Apologies were received from Cllr Mrs Obry

2. Declarations of Interest and any Update to Disclosable Pecuniary Interests Register

Cllr Mrs Spratt declared a non pecuniary interest in items 5i & 5iv Planning & 6i Planning Decisions

3. To approve the Minutes of the last Meeting and Matters Arising

There being no meeting in August, the minutes of the meeting held on 13th July were approved and signed by the Chairman as a true and correct record.

Item 4i Defibrillator: The clerk explained that she has not yet received the equipment, but a decision needs to be made on who should be offered training. It was agreed that a representative from each organisation using the village hall, the school and the Church should be offered a place, also a notice to be placed in the Parish News inviting members of the public who wish to be trained.

Item 4ii Payments: A letter from the Parochial Church Council thanked the Parish Council for the grant of £700.00 towards the upkeep of the Burial Ground.

Item 5ii Planning: A number of emails had been received from an applicant regarding our decision on their application and where they could view the minutes of that meeting.

4. Financial Matters

(i) Red Ensign Flags: The clerk explained that she has paid a personal cheque to Hampshire Flag Company as VAT is payable which was not clear on the costings, therefore the cheque made out last month for £56.00 has been cancelled.

(ii) The following invoices for July/August and August/September were approved

Scottish & Southern Electric	£ 115.83	St Light Energy June/July – DD
Playsafety Ltd	£ 84.00	Recreation Ground Rospa Report Paid
Commercial Services Ltd	£ 703.69	Mowing Recreation Ground Paid
S. Shaw/Hampshire Flag Company	£ 67.20	Red Ensign Flag X 2 – Paid
HMRC	£ 78.60	PAYE – August. Paid
Parish Clerk	£ 30.62	Stationery & Expenses July –Aug Paid
Scottish & Southern Electric	£ 55.64	St Light Energy August - DD
CPRE	£ 36.00	Annual Subscription
HMRC	£ 78.40	PAYE - September
Parish Clerk	£ 28.23	Stationery & Expenses – August-Sept
PKF Littlejohn LLP	£ 120.00	External Audit Fee
Robert Gay	£ 148.64	Repair to Multiplay Equipment

(iii) Members noted receipt of £516.78 S.106 payments towards playground fencing and clearance of Gardeners Plot.

(iv) As the Transparency Fund has been carried over to include 2017-18, the clerk explained that we are now in a position to make a claim as our accounts for the past three years have not exceeded £25000.00 per year. Having spoken with the KALC Chief Executive, we are able to claim for the purchase of the lap top, software, the setting up and maintenance of the website and a new scanner. Members fully support the claim.

(v) Members were pleased to note Completion of Audit 2016-2017 without comment from the External Auditor.

(vi) The draft Level of Reserves and Payment Sheet as at 1st September 2017 were approved as follows:

DRAFT LEVEL OF RESERVES 1st SEPTEMBER 2017

Balance B/Fwd 01.04.16		27446.70
Income Received to Date		
Precept & Council Tax Support Grant	12531.21	
Concurrent Functions Funding	4179.41	
CCC Section 106 Payment	516.78	
Bus Res Account Interest	1.08	
Village Assets Account Interest	.40	
Total	17228 88	44675.58
Less expenditure to date		12083.46
Balance		32592.12
NatWest Current Account sheet 339		50.00
NatWest Reserve Account sheet 202		22582.20
NatWest Village Assets Replacement Fund sheet 124		9959.92
Total at 1st September 2017		32592.12

5. Planning Matters

Due to time constraints item 1 has already been considered – there were no objections.

- (i) 17/01639 2, Bank Cottages, The Street, Petham
Retrospective application for listed building consent for alterations to rear porch.
- (ii) 17/01909 Cloverleigh, Chequers Hill, Petham.
Proposed single-storey side extension together with 2no. roof lights to front elevation.
No objection
- (iii) 17/01919 Sparrow Green, Penny Pot Lane, Petham
Proposed single-storey building for agricultural/forestry machinery. No objection
- (iv) 17/01936 Knightley House, Garlinge Green Road, Petham
Proposed detached garage/store. No objection
- (v) Notice of adoption of Canterbury District Local Plan which can be viewed at
<https://www.canterbury.gov.uk/localplan>

6. CCC Planning Decision Granted by CCC

- (i) 17/01639 2, Bank Cottages, The Street, Petham.
Retrospective application for listed building consent for alterations to rear porch.
- (ii) A member reported that following his attendance at the Planning Meeting and speaking in support of the application – the Court Lodge development was approved for the buildings.
However, since then we have been advised that the estate fields are to be sold and as a result instructions have been given not to cut the fields and hedges.

7. CCC Consultation on Community Governance Review

The clerk advised that Thanington is holding a meeting on September 18th 7.30pm at ARCA, Ashford Road. This is open to residents and councilors and would like Petham to be represented. CCC has invited all PC's in the District to an individual 30minute meeting to discuss the District Council's proposals for the review. The clerk has booked a 30minute slot from 4.30pm to 5.00pm on 10th October. There is also a KALC meeting on the same subject, to be held at Littlebourne Village Hall at 7.00pm on 26th September 2017.

The clerk had previously circulated a rough draft to help members understand the possible implications of the proposals and asked members for their observations. Following a lengthy discussion it was agreed to prepare our case to present to CCC following attendance at the Thanington and Littlebourne meetings.

8. Recreation Ground

- Members noted that the Serco Inspection Report advised that work is required on the climbing frame, however the repair of this equipment has been completed.
- Due to its length of the ROSPA Report and that the document was only available through an internet link, it was agreed members read the report on line and bring any questions to the next meeting.

- The Chairman had been contacted by a resident who pointed out that some nails were protruding from the newly erected fence, this was immediately rectified by the fence contractor. The damage was found to have been caused by the grass mower hitting the fence. It was agreed this should be brought to the attention of the grass cutting contractor. It was also agreed to inform them that they should be mowing the area inside the fence.
- The Clerk asked members to check on one or two issues in the playground – one of which is the soft surface. It was agreed to contact the Open Spaces Officer at CCC to enquire whether there are any grants available for its replacement should it be necessary.
- A member to arrange for a contractor to remove the tufts of grass growing in the pedestrian entrance, and to replace the net on the basketball goal.

9. Highways

- As there has not been any response from KCC Cllr Northey following our meeting – it was agreed to write and ask him for an update on his meeting with the Highways Officer – and to ask him to obtain a copy of the B2068 speed figures on which KHW based the average speed.
- Members are concerned at the number of blocked drains in the Parish, particularly those leading to and causing problems in Church Lane.
- The clerk referred to the illegal dumping of rubble on the highway in Vicarage Hill, although this has now been removed a large amount of building materials had been placed on the grass verge.
- Members noted confirmation of diversion of public footpath CB422 (part)

10. Correspondence, publications and other matters of importance

A member of the public reported how pleased she is to see that Gardeners Plot has been tidied and that the damaged tree in memory of Mrs Nason has been replaced.

Circulation Folder

Copy of Countryside Voice, Fieldwork, Clerks & Councils Direct

11. To confirm the date of the next meeting as 12th October 2017 at 7.30pm

The meeting closed at 9pm

Signed.....Dated.....