

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON**  
**THURSDAY 11<sup>th</sup> MAY 2017 6.00PM**

In attendance were Cllrs Mrs Spratt, Clark, Patrick, Mrs Obry, Warden, Mrs Knox, Mrs Sewell and the Parish Clerk

**1. Election of Chairman and Vice Chairman**

It was proposed and seconded and the motion carried that Cllr Mrs Spratt be appointed as Chairman and Cllr Clark as Vice Chairman for the year 2017-2018

**2. Apologies for Absence**

There were no apologies

**3. Declarations of Interest and any Update to Disclosable Pecuniary Interests Register**

There were no Declarations of Interest

**4. To approve the Minutes of the last Meeting and Matters Arising**

The minutes of the last meeting were approved and signed by the Chairman as a true and correct record.

**5. Financial Matters**

(i) To note and approve renewal of insurance.

Members approved renewal of the insurance with Came & Co

(ii) To approve the following payments

Scottish & Southern Electric	£	TBA	St Light Energy – DD
Came & Co	£	722.52	Annual Insurance
McCabe Ford Williams	£	252.00	Operation of PAYE
T. Castle & Son	£	96.00	Recreation Ground Rent
HMRC	£	78.33	PAYE
Parish Clerk	£	41.41	Stationery & Expenses
Streetlights	£	702.90	Half year Maintenance

The clerk explained that the Street Lighting power invoice was incorrect and she had queried this with SSE who agreed and stated they would cancel the invoice and provide a new one.

(iii) Members noted receipt of Precept & Council Tax Support Grant in the sum of £12531.21

(iv) To consider letter for funding towards Judicial Review against South Canterbury urban extension development re air quality and traffic After considering this request it was proposed and seconded that we provide £500.00 subject to a due diligence check.

(v) To approve draft End of Year Accounts 2016-2017.

Having considered the draft end of year accounts, payment sheet and bank reconciliation 2016-2017 it was proposed and seconded they be approved. The clerk approached a new accountant who stated that he had not dealt with Parish Council accounts before so it was agreed that we remain this year with our existing accountant.

(vi) To consider and approve Section 1 of the Annual Return.

Having read Section 1 of the Annual Return – ‘The Annual Governance Statement’, it was proposed and seconded and the motion carried that the Parish Council has followed the correct procedures and respond accordingly. The Chairman and RFO signed the paper

(vii) To consider and approve Section 2 of the Annual Return

It was proposed and seconded that Section 2 of the Annual Return, ‘Accounting Statement’ be approved. The motion having been carried the Chairman added her signature to the paper. The clerk explained that due to her absence she had requested an extension of time from the External Auditor in which to submit the Annual Return and appropriate papers. The new date is now 19<sup>th</sup> June 2017. Notices for the public right to inspect the accounts will be placed on the web and notice boards.

**6. Planning Matters**

(i) 16/00299 Court Lodge Farm, Church Lane, Petham

- Demolition of existing farm buildings and erection of four dwellings. This was fully supported
- (ii) 17/00871 Bailiff House, Garlinge Green Road, Garlinge Green, Petham  
Propose change of use of first-floor stable building to ancillary accommodation together with 4 no. dormer windows and Juliette balcony. 6 no roof lights, link conservatory and replacement of existing rear conservatory together with associated alterations.  
No objection subject to the stables being tied to the main dwelling.
  - (iii) 17/00837 Earley House, Waltham Road, Petham  
TPO no 13 1990/T35 – Sycamore – fell. No objection
  - (iv) 17.00866 Byelanes, Town Road, Petham  
Proposed two-storey side extension with attached garage and first-floor side extension with construction of pitched roof following the demolition of existing outbuildings together with external alterations. No objection
  - (v) 17/00911 The Chimneys, Watery Lane, Petham  
Application for listed building consent for two single-storey extensions to sides following demolition of existing extension. No objection
  - (vi) 17/00669 Sparrow Green, Penny Pot Lane, Petham  
Proposed single-storey building for agricultural/forestry machinery. No objection
  - (vii) CA/17/00969/VAR Denge Wood Farm, Flaxland Lane, Garlinge Green, Petham  
Removal of condition 6 (code for sustainable homes) of planning permission CA/12/02061/FUL for the demolition of existing house and garage and erection of replacement house with staff/guest annexe and associated landscaping. It was agreed that we need further information on this application, the Clerk to contact Planning.

## 7. Planning Decisions Approved by CCC

There were no decisions to report

## 8. Recreation Ground

- The Serco Inspection report advised that the timber climbing wall on the multiplay equipment needs attention. It was agreed to ask Mr Gay to quote for the repairs.
- Having considered three quotations for fencing and dog proofing the play equipment area of the recreation ground, it was proposed and seconded that the work be carried out by Robert Gay, Garden Landscaping & Maintenance in the sum of £3051.00. On being put the motion was carried.

## 9. Correspondence, publications and other matters of importance

Following a communication from a resident about the speeding of traffic along Stone Street, a member wrote to Highways to enquire whether we could have 50mph illuminated signs along the B2068, similar to those at Shatterling, Bramling and Harbledown. In their reply highways were rather negative in regard placing them in our area. It was generally agreed that we should progress with suggestions made by Cllr Simmonds on the mobile flashing sign.

A member to contact the agents of the land abutting Chartham Downs Road about the overgrowth of vegetation blocking the visibility when emerging from Garlinge Green Road

### Circulated in the Folder

Copy of Countryside Voice, Kent Voice, Fieldwork and Copy of Clerks and Councils Direct

## 10. Confirmed the next meeting of the Council will be held 8<sup>th</sup> June 7.30pm

Signed.....Date.....

