

PETHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14TH JULY 2016

In attendance were Cllrs Spratt, Clark, Patrick, Obry, Warden, Knox, Sewell, the Clerk and one member of the public. There were no apologies for absence.

1. Declarations of Interest and Update to Disclosable Pecuniary Interests Register

Cllr Mrs Spratt declared an interest in item 3i Finance Payments

2. To approve the Minutes of the last Meeting and Matters Arising

The minutes of the meeting held on 9th June 2016 were approved and signed by the Chairman as a true and correct record.

Item 2 Garlinge Green: Cllrs Knox and Norman along with CCC Cllr Thomas met on site with three Officers from the City Council in an effort to decide the best way of dealing with the damaged corner of the Green. It was suggested that a kerb is put in from the corner by the telephone box round to the gully just before the notice board, taking a new line on the damaged corner so as to give more width to the road, also suggested was to place large stones on the corner to stop vehicles driving over it. If this is acceptable the road would be extended to the new kerb line. The City Council now has to check all the legalities and costs of carrying out this work.

Item 4 Finance: A letter was received from the PCC thanking the Parish Council for a grant of £700.00 towards the upkeep of the Burial Ground.

3. Financial Matters

(i) The following payments were approved:

Scottish & Southern Electric	£ 53.81	St Light Energy – June DD
Petham Village Hall	£ 120.00	Rent for 2015/16
Serco	£ 75.92	Inspections Jan-March 2016
Serco	£ 75.92	Inspections April-June 2016
HMRC	£ 73.40	PAYE
Parish Clerk	£ 31.12	Stationery & Expenses

(ii) The draft level of reserves and payment sheet as at 1st July 2016 were approved.

Balance B/Fwd 01.04.16		22571.96
Income Received to Date		
Precept & Council Tax Support Grant	12495.42	
Concurrent Functions Funding	4065.48	
Bus Res Account Interest	3.22	
Village Assets Account Interest	1.00	
Total	16565.12	
		39137.08
Less expenditure to date		4494.05
Balance		34643.03
NatWest Current Account sheet 325		50.00
NatWest Reserve Account sheet 188		26635.26
NatWest Village Assets Replacement Fund sheet 110		7957.77
Total at 1st July 2016		34643.03

(iii) Concurrent Functions Funding: The clerk and Cllr Clark had a meeting with the CCC Officer dealing with CFF. As from this coming year's application we now have to apply for funding for the next four years – that is from 2017 to 2021, so careful consideration needs to be given as to inflation and contingencies that may arise during this period, however CCC have made it clear they will not tolerate unreasonably inflated figures. Funding changes include the reduction in grass cuts from 22 to 18, the lighting grant will automatically be included without us having to apply and any underspend in the full grant no longer has to be repaid and can be carried over to the following year. This also applies to this current financial year. At each year end, CCC will require a copy of our audited accounts relating to CFF, an up to date risk assessment, public liability insurance certificate (minimum £5 million cover), the latest safety play area inspection report (ROSPA), any relevant updated policies e.g. safeguarding, reserves, health & safety.

Cllr Clark and the clerk also raised the matter of the City Council taking over responsibility of our street lights. The CCC representative agreed to look into the matter.

- (iv) Computer/Office Equipment. It seems unlikely that the Clerk will be able to retain the Computer and printer, she will therefore forward to members details of replacements.
- (v) The CCC Consultation on Council Tax Support Scheme was noted as it was considered to be a District Authority issue.

4. Planning Matters

- (i) CA/16/01126/FULL Petham Oast, Garlinge Green Road, Petham
Proposed Kentish Ragstone wall to replace existing fence.
No objection but to note that the plans state to replace a fence whilst the photographs show a hedge.
- (ii) The consultation on Ashford Local Plan 2030 and Community Infrastructure Levy was noted.
- (iii) Canterbury District Local Plan – Publication Draft 2014 Examination: Stage 2. This next stage of public examination is scheduled for Tuesday 19th July to Thursday 21st July. The Hearings will take place at Franciscan International Study Centre, Giles Lane, Canterbury. Further sessions are due to be held starting Tuesday 13th September. Anyone wishing to attend to observe the proceedings are advised to check the Council's website for session times and latest programme on www.canterbury.gov.uk/localplannews

During this item the meeting was suspended to allow a member of the public to speak

5. Planning Decisions of CCC

- (i) CA/16/01226/FC Denge Wood, Garlinge Green Road, Petham.
Prior notification for erection of agricultural building. Farming Approval of DE
Following receipt of a number of complaints on the work being carried out at the above site and the notice of the decision made in respect of the application, the clerk had telephoned and written to the Woodland Trust whose lengthy response appeared to be that the owner of the land is only carrying out work to which he is entitled. The only doubt is that he may require a licence to cut down the trees which we are advised to check with the Forestry Commission as they grant the licences. The clerk to also further report to CCC Enforcement.

6. Recreation Ground

- There were no inspection reports as members were uncertain as to who would carry this out in July. The rota has been re-circulated and Cllr Mrs Sewell will do the inspections.
- The clerk advised that the annual ROSPA inspection will take place this month.
- It was agreed that we purchase two notice boards for the recreation ground with the wording of who is responsible for the ground and the contact, dogs to be kept on leads and to clear up their dog mess, no bonfires. Members will give some thought as to any other wording that may be required.
- The clerk has written yet again to Serco re the cleaning of the soft surfaces and basketball court and the repair of the bird deterrent on the swings but has still not received a reply. It was agreed to obtain a quote for white lining the court and cleaning from Landscape Services.

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7. Highways

It was agreed to approve the letter to residents of the Stone Street area requesting their help by writing to KCC Cllr Simmonds and/or KCC Highways. As the east side of Stone Street is in Upper Hardres Parish, this to be noted on the letter and the Parish Council be notified of our concerns regarding the speeding of traffic along Stone Street and the action we are taking. The clerk to furnish Cllr Patrick with the number of letters that will be required.

It was noted that there had been another accident near the Chequers Public House, to which the ambulance and fire services were called.

8. Parish Plan

As there has been no meeting there is nothing to report

9. Website

The Chairman to follow up her request for an electronic copy of the Welcome to Petham details in order for it to be placed on the website.

10. Correspondence, publications and other matters of importance

Copy of Clerks and Councils Direct
Letter from Came & Co Insurance
Copy of Contact – Kent & Medway NHS brochure.

11. As it is unlikely that members will meet in August, the date of the next meeting will be 8th September 2016 7.30pm

The meeting closed at 8.55pm

Signed.....Date.....