

PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 11^{THE} FEBRUARY 2016

In attendance were Cllrs Spratt, Clark, Patrick, Knox, Warden, Sewell, one member of the public also attended.

In the absence of the Parish Clerk mins were taken by Cllrs Spratt and Warden, Cllr Clark acted as Chair.

1. Apologies for Absence:

Received from the Parish Clerk and Cllr Obry.

2. Declarations of Interest, update to DPI Register

Cllr Spratt declared an interest in items 5i & 9

3. Minutes of the last meeting and matters arising

The minutes of the 14th January 2016 meeting were approved and signed by the Chairman as a true and correct record. There were 4 matters arising, but these will be dealt with under the relevant headings below.

4. Financial Matters

(i) To approve payments as follows:

Scottish & Southern Electric	£	49.41	St Light Energy – January DD
Serco	£	151.85	Monthly Rec Inspections
HMRC	£	60.60	PAYE
Parish Clerk	£	27.00	Stationery & Expenses Nov
Kikk	£	59.95	Website hosting
Kikk	£	250.00	Website set up

The above payments were all accepted by Cllrs. Payment was proposed by Cllr Warden and seconded by Cllr Knox

(ii) To consider contract renewal with SSE for power for street lights.

As CCC have not yet agreed to take back responsibility of our street lighting, it is therefore necessary for the PC to continue with the current funding arrangement while negotiations continue. Status Quo to remain proposed by Cllr Knox and seconded by Cllr Sewell.

(iii) Councilors to read documents sent to them regarding staff pensions in preparation for discussion at the next meeting. Clerk to resend to councilors.

(iv) Members to also consider at the next meeting, information from the Smaller Authorities Audit Appointment (SAAA) and to determine whether to opt in to the SAAA scheme or opt out

(v) Financial Regulations relating to Standing Orders on contracts. This item to be deferred to the next meeting in order to allow Councillors to read the documentation.

(vi) Members approved the Draft Level of Reserves as of 01.02.16 as follows

Balance B/Fwd 01.02.16		20843.48
Income Received to Date		
Precept & Council Tax Support Grant	12470.00	
Concurrent Functions Funding	5133.68	
CCC Capital Grant	1056.00	
Bus Res Account Interest	10.44	
Village Assets Account Interest	3.32	
Total	18672.44	39515.92
Less expenditure to date		11628.24
Balance		27887.68
NatWest Current Account sheet 320		50.00
NatWest Reserve Account sheet 183		19881.59
NatWest Village Assets Replacement Fund sheet 105		7956.09
Total at 1st February 2016		27887.68

5. Planning Matters

(i) CA/16/00251/LUP 4, Ashton Villas, Duckpit Road, Petham.

Certificate of proposed lawful development for conversion of garage to habitable room.

Cllrs registered no objection to the development

At this point the meeting was suspended to allow the member of the public to speak on the planning issue of Court Lodge Farm as he is the immediate neighbour to the development. He wanted the Cllrs to be aware that he has had discussions with the current owner of the property in respect of his use of the garage included as part of the scheme and in general, he is reassured and satisfied that the changes made to the plans from the previous submission are essentially acceptable to him, as long as they remain consistent with the proposal as detailed in the event of any future change of ownership, should this application be successful.

Standing Orders were then resumed

(ii) CA/16/00299/FUL Court Lodge Farm, Church Lane, Petham

Demolition of existing farm building and erection of four dwellings and garages

Cllrs noted the comments made by the member of the public attending and were also reassured by the changes made from the last proposal. There was no objection to the development as presented, but in the PC's formal response, members agreed that the wording must stipulate that there should be strict attention and adherence to this set of plans, as there were concerns should the current owner dispose of the property to a developer. Wording of the response to be circulated to Cllrs prior to reply.

6. Planning Decisions by CCC

No Decisions

7. Recreation Ground

A recreation ground rota has been drawn up and circulated to all Cllrs and inspection reports are being completed. Cllr Knox made observations regarding the bird prevention measures which have shifted following adverse weather, these can be easily adjusted in due course as they have simple pull tie fixings. The general growth of green algae was also noted, though this will be attended to with a general cleansing once the weather improves in the spring.

8. Highways

- It was agreed that the reply from Highways in respect of the Stone Street is completely non-committal, Cllr Patrick will therefore take the matter forward to the residents in the locality, for their individual approach to Highways and to lobby Cllr Simmonds.

- Drain cover on Stone St at the junction of Chequers Hill is still a problem Cllr Sewell will chase.
- The Parish Clerk had written to Mr Barnes in relation to Garlinge Green., to which there has been a response which has been distributed to all Cllrs. The Parish Clerk to continue chasing CCC regarding Garlinge Green and if they still refuse to carry out any works we should consider asking them to give permission for us to carry out some tidying up.

9. Parish Plan

Welcome to Petham document completed by Parish Plan committee, still requires inclusion in the Parish Council website. Cllr Spratt to arrange for it to be sent to Cllr Clark.

10. Correspondence, publications and other matters of importance

A letter has been received from ‘Petham fireworks’ proposing a display to mark the Queen’s 90th birthday celebrations and requesting the sum of £2000 towards funding the event for the Community. Generally, the motion was well received by Cllrs as is the funding, although a substantial sum of money it is not out of step with the expectations for such initiatives from all local PCs, to mark the event appropriately. Cllrs will be participating in the event and enlisting extensive community support for this and other events planned in the Parish to mark the occasion.

11. Confirmed the date of the next Parish Council Meeting as 10th March 2016 7.30pm

The meeting closed at 8.35pm

Signed.....Chairman

Date.....